The Strengthening Career and Technical Education for the 21st Century Act

Perkins V Postsecondary Grant

New Grant Officer Introduction

CTE TECHNICAL ASSISTANCE CENTER OF NY

This webinar was created by the CTE Technical Assistance Center of New York on behalf of NYSED and does not constitute official guidance from NYSED. Grant Officers should always refer to the Grant Guidelines and reach out to their Grant Liaisons with questions.

Perkins V Postsecondary Grant
INTRODUCTION AND WELCOME

AGENDA

- Purpose of the Perkins V Postsecondary Grant
- Overview
- Participating Institutions
- Allocation of Funds
- Comprehensive Local Needs Assessment (CLNA)
- Program Goals and Core Indicators of Performance
- Acceptable and Prohibited Uses of Grant Funds
- Essential Program Operation Dates
- Perkins Grant Officer Responsibilities
- Guidelines and Resources

Perkins V Postsecondary Grant PURPOSE

To develop more fully the **academic, career** and **technical skills** of **postsecondary students** who elect to enroll in career and technical programs, by challenging institutions to **improve programs** designed to prepare individuals to work in a technologically advanced society and by offering funding to achieve this goal.

Perkins Grant Guidelines (page 4).

Perkins V Postsecondary Grant
OVERVIEW

- Provides funding for institutions that serve **economically disadvantaged CTE students**.
- Consists of **federal funds** passed down to the States.
- New York State then allocates postsecondary funds to public **community colleges**.
- Perkins funds **must supplement**, and **not supplant**, institutional responsibilities.
- Perkins funds must **not be used to duplicate activities and expenditures** funded by other sources.
- Perkins serves **50 institutions and/or consortiums** in the 2023 Grant Year.
- The Grant is **noncompetitive**; it is formula funded.

Perkins Grant Guidelines (pages 12-13).

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PARTICIPATING INSTITUTIONS

☑ 50 Institutions are 2022-2023 Perkins V Grant Recipients.

- Adirondack Community College
- *Borough of Manhattan CC / Manhattan EOC*
- Bronx CC
- Bronx EOC
- Brooklyn EOC
- Broome CC
- Cayuga CC
- College of Staten Island
- Corning CC
- Dutchess CC
- Erie CC
- Fashion Institute of Technology
- Finger Lakes CC
- Fulton Montgomery CC
- Genesee CC
- Herkimer CC
- Hostos CC
- *Hudson Valley CC / Capital District EOC*
- Jamestown CC
- Jefferson CC
- Kingsborough CC
- LaGuardia CC
- Medgar Evers College
- Mohawk Valley CC
- Monroe CC
- Nassau CC
- Niagara CC
- North Country CC
- NYC College of Technology
- Onondaga CC
- Orange CC
- Queensborough CC
- Rochester EOC
- Rockland CC
- Schenectady CC
- Suffolk CC
- Sullivan CC
- SUNY Alfred
- SUNY Canton
- SUNY Cobleskill
- SUNY Delhi
- *SUNY Farmingdale / Long Island EOC*
- *SUNY Morrisville / Syracuse EOC*
- Tompkins Cortland CC
- Ulster CC
- Westchester CC

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FUNDS ALLOCATION

Each year, **formula funding** determines the amount of **Grant Allocation** each institution will receive.

Key Factors:

- The total **State Allocation** for that year
- The number of **Economically Disadvantaged CTE students** reported by the Institution
- Whether any other institutions **become eligible or lose eligibility** for a given year

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COMPREHENSIVE LOCAL NEEDS ASSESSMENT (CLNA)

Every second year, an institution must complete a ***Comprehensive Local Needs Assessment (CLNA)*** **to identify needs and gaps** to **improve program quality** and **address the needs of students.**

Bring together various stakeholders within your academic and workforce communities, including local industry representatives. (Local Advisory Council)

Collect data and information about your **Career** and **Technical Education Programs**, as well as **local workforce needs**

Identify Needs and Gaps
to improve program quality and performance and to meet the needs of students

Develop Program Goals* (Activities and Services) to address the Needs and Gaps

= The focus of **Perkins Grant Allocation** during the next two Grant Years.

*Goals serve as the organizational framework for activities and expenditures and must focus on improving program quality and performance based on the needs identified by the *CLNA = the roadmap of needs and gaps for the focus of Perkins Grant Funds.*

Perkins V CLNA Guidance Document

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PROGRAM GOALS

- **Goal 1** must address how the institution will devote at least **5% of total allocation to serving CTE students with disabilities**.
- Propose up to four additional Goals, for a **maximum of five Goals**. Must **improve program quality** and **student performance** and **increase access/opportunities for Special Populations**.
- Goals must be **comprehensive and cohesive**. All activities must work together toward measurable objectives.
- Each Goal may have numerous **objectives** that are **ambitious, realistic, and attainable**.
- Goal activities may **supplement** but not supplant and not duplicate services.
- All Goal expenditures **must match the FS-10** and activities/ expenditures must **end by June 30, the last day of the Grant Year**.
- All Grant Year activities and expenditures must be **evaluated within that Grant Year**.
- **Goal titles** should concisely indicate the primary objective and/or activity, e.g., "Improving Tutoring Services for the Veterinary Technician Program."
- Applicants must complete a ***Goal Format*** for *each* Goal and a ***Goal Objective Chart*** within the *Goal Format.*

Example: Goal Objective Chart

Measurable Objective(s):	Current Data Points:	Aspirational Data Points:
Describe the specific program-level improvements *Improve the nursing program's retention rate from 85% to 90%.*	**Provide data from the most recent year to show current performance**. *In the 2022 Grant Year, the nursing program retained 85 out of 100 students, for a rate of 85%.*	**Provide the goal for improvement.** *For the 2023 Grant Year, the nursing program aims to retain 90 students out of 100, for a new retention rate of 90%.*

Developing Goals & Objectives for the Perkins V Application

Perkins Grant Guidelines (page 16).

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CORE INDICATORS OF PERFORMANCE

The application **must address** each of the **three** **Core Indicators of Performance.**

1P1: Postsecondary Retention and Placement

The percentage of CTE concentrators who, during the second quarter after program completion, remain enrolled in postsecondary education, are in advanced training, military service, or a service program that receives assistance under title I of the National and Community Service Act of 1990 (42 U.S.C. 12511 et seq.), are volunteers as described in section 5(a) of the Peace Corps Act (22 U.S.C. 2504(a)), or are placed or retained in employment.

2P1: Earned Recognized Postsecondary Credential*

The percentage of CTE concentrators who receive a recognized postsecondary credential during participation in or within 1 year of program completion. **

*A recognized postsecondary credential is defined in the Workforce Innovation and Opportunities Act (WIOA) as "A credential consisting of an industry-recognized certificate or certification, a certificate of completion of an apprenticeship, a license recognized by the State or Federal Government, or an associate or baccalaureate degree."

**Note: A student gets counted under this indicator whether the student obtains the credential during participation or within 1 year of completion, meaning that the student would be counted if the student obtains the credential in the 1 year following that student's completion of the program.

3P1: Non-Traditional Program Enrollment

The percentage of CTE concentrators in career and technical education programs and programs of study that lead to non-traditional fields.

Perkins Grant Guidelines (page 15).

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ACCEPTABLE USES OF FUNDS

- ☑ **Provide career exploration and career development activities** through an organized, systematic framework designed to aid students before enrolling and while participating in a CTE program, in making informed plans and decisions about future education and career opportunities and programs of study.
- ☑ **Provide professional development** for faculty, administrators, specialized instructional support personnel, career guidance and academic counselors, or paraprofessionals.
- ☑ **Provide within CTE the skills necessary to pursue high-skill, high-wage or in-demand industry sectors or occupations.**
- ☑ **Support integration of academic skills** into CTE programs and programs of study to support CTE participants at the postsecondary level in achieving academic skills.
- ☑ Plan and carry out **elements that support the implementation of CTE programs and programs of study and that result in increasing student achievement on performance indicators.**
- ☑ **Develop and implement evaluations** of the activities carried out with funds under this part, including evaluations necessary to complete the Comprehensive Local Needs Assessment and the local report.

Applicants are not required to address all six Uses of Funds. However, funds can only be expended for the uses outlined above.

Perkins Grant Guidelines (pages 24-27).

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PROHIBITED USES OF GRANT FUNDS

- ☒ Expenditures for **students NOT enrolled** in CTE programs (exception: recruitment)
- ☒ Expenditures that **directly benefit individual students** (*exception*: expenditures that reduce or eliminate out-of-pocket expenses for special populations students participating in CTE programs)
- ☒ Payment of **tuition for high school students**
- ☒ Payment for **tuition, internships, or apprenticeships** for students
- ☒ **Equipment** (e.g., computers) and **Software** for **administrative, faculty, or staff use**
- ☒ **General Use Furniture**
- ☒ **Food services**, refreshments, banquets, or meals
- ☒ **Promotional items** (e.g., pens, pencils, t-shirts)
- ☒ **Remodeling**
- ☒ **Travel outside** of the United States
- ☒ Professional **organization memberships**
- ☒ **Subscriptions** to journals or magazines

Perkins Grant Guidelines (page 27).

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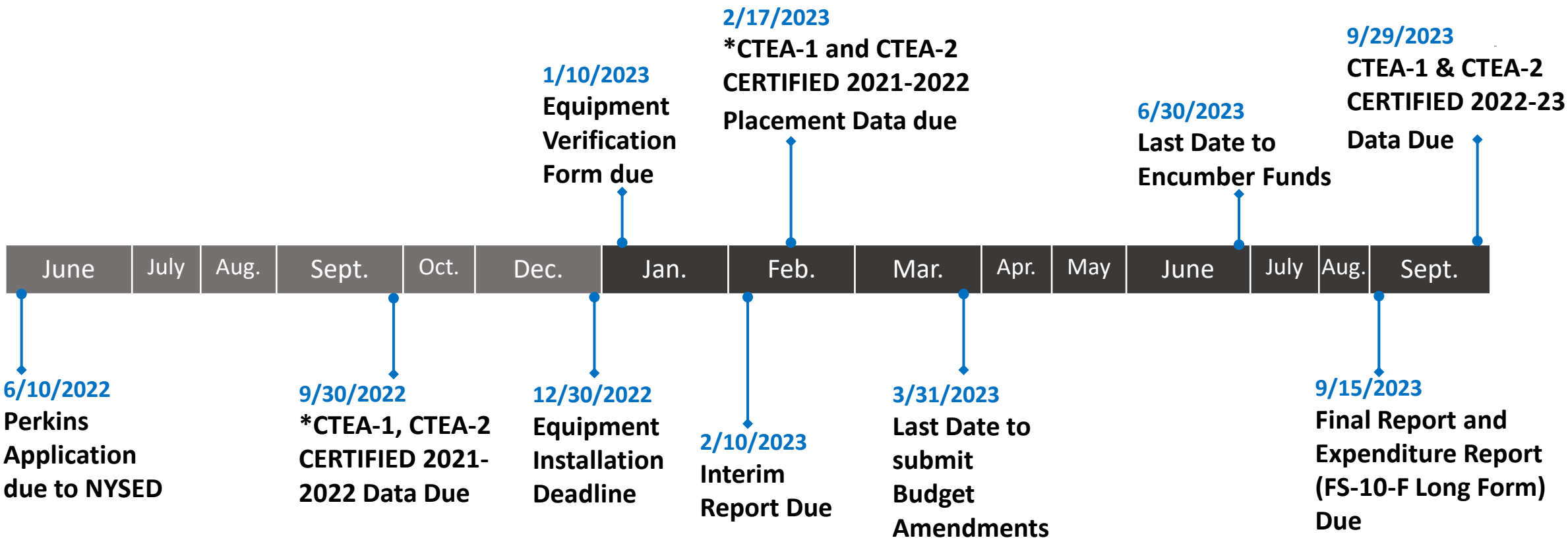
ESSENTIAL PROGRAM OPERATION DATES



*To be considered for 2024 Perkins funding, the certified CTEA-1 and/or CTEA-2 data must be submitted on time. NYSED cannot delay the funding process to accommodate CTEA-1 and/or CTEA-2 data submission beyond the due dates.

NOTE: The dates above are applicable only for the current grant year.

Perkins Guidelines (page 14).

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PLANNING FOR NEXT YEAR'S APPLICATION

January

- Begin planning for next year's Perkins V Postsecondary Grant application
- Non-CLNA Year: Gaps and Needs and Program Goals known for application

Fall and Spring

- Local Advisory Committee meetings (at minimum)

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PERKINS GRANT OFFICER RESPONSIBILITIES

GRANT MANAGEMENT

- Serve as the **primary point of contact** between the institution and NYSED Perkins staff.
- **Report to NYSED on budgetary changes or delays in Goal progress**; adjust timelines to maximize the effectiveness and efficiency of Goals and the use of Perkins funds.
- **Coordinate the planning, meeting, and documentation** of the **Perkins Local Advisory Council** activities.
- **Coordinate submission of nominations** of CTE students for consideration of the Vanguard Award.

Perkins Guidelines (page 18).

PROGRAMMATIC

- **Collaborate with key stakeholders** to ensure institution-wide awareness, commitment, and support for the goals of the Perkins Grant.
- **Monitor all Goals** for adherence to the **Perkins *Guidelines*** and to ensure all Goals and activities run **efficiently and effectively.**
- **Utilize resources provided by NYSED** to make improvements resulting in increased participation of students in CTE Careers.
- Ensure all equipment, supplies, and materials are ordered and **equipment** is **installed/operational by December 31** deadline.

REPORTING AND FISCAL

- **Ensure timely submission** of all required **programmatic and fiscal reports** to NYSED.
- **Track Perkins Grant spending** on a regular basis and **submit Budget Amendments.**
- Work with research staff to improve **data collection** and **ensure timely report submission.**

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GRANT RESOURCES

NYSED Website	http://www.nysed.gov/postsecondary-services/perkins-postsecondary-career-technical-education-program
Perkins V Postsecondary Grant Guidelines	https://www.nysed.gov/sites/default/files/2024-perkins-grant-guidelines.pdf
Perkins V Postsecondary Grant Application	https://www.nysed.gov/sites/default/files/2024-perkins-grant-application_0.docx
Comprehensive Local Needs Assessment (CLNA)	http://www.nysed.gov/common/nysed/files/2023-clna-final.xlsx
Perkins V Comprehensive Local Needs Assessment Guidance Document	https://nyctecenter.org/images/CLNA_Guidance_Document.pdf
Developing Goals and Objectives for the Perkins V Application	https://nyctecenter.org/developing-goals-objectives-for-the-2023-perkins-v-application
Perkins V Guidance: Collecting Postsecondary Retention and Placement Information	https://nyctecenter.org/images/Guidance_Document_for_Perkins_V_Post-Grad_Placement_Final.docx
Nontraditional Employment & Training Program (NET)	https://www.netprogram.org/
Resources for Stakeholder Recruitment	https://nyctecenter.org/resources-for-stakeholder-recruitment
NYSED Grants/Finance Website Forms page	http://www.oms.nysed.gov/cafe/forms/

Contact OPASS:
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